

Accessing Your Online Scholarship Agreement Form

Congratulations again on your UMBC merit scholarship offer!

Please let us know of your decision regarding this offer by using our online agreement submission **no later than June 1, 2017**. To submit your response, please refer to the following step-by-step instructions.

STEP 1: To accept or decline your award, please log in to your myUMBC account and access your Alerts. Under your Alerts please view your Financial Aid and Scholarships To Dos. Click on the link provided in the "Merit Scholarship Agreement" To Do. ***Note: You must allow 24 hours after you Upgrade your MyUMBC Account (<https://webadmin.umbc.edu/admin/User/Create>) before accessing this link.**



STEP 2: Review the award offer, details, and terms and conditions:

<h3>Sample Award</h3> <h4>Response and Agreement for Student Name</h4>					
<p>I have been offered the following award:</p>					
<table border="1"><tr><td style="text-align: center;">Sample Award</td></tr><tr><td style="text-align: center;">\$1,000 per academic year - based on in-state residency Begins August 2014 and ends May 2016 (limited to fall and spring semesters for undergraduate study only)</td></tr></table>				Sample Award	\$1,000 per academic year - based on in-state residency Begins August 2014 and ends May 2016 (limited to fall and spring semesters for undergraduate study only)
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<p>I understand that the Sample Award has been offered to me under the following conditions:</p>					
Grade Point Average Requirement	• I will maintain a 3.25 cumulative grade point average.				
Registration Requirements	• I will register for and successfully complete a minimum of 12 credit hours per semester (not including audited courses). • Any changes in registration or enrollment (internship, cooperative education, study abroad or withdrawal from UMBC) must be approved by the UMBC Office of Financial Aid and Scholarships.				
<p>I understand that the Sample Award offer is subject to the following terms:</p>					
Scholarship Ceiling	• All outside scholarships must be reported in writing to the UMBC Office of Financial Aid and Scholarships. • University policy limits the maximum amount of grant and scholarship funds to the cost of attendance (tuition and fees, room and board, books and supplies, transportation, and personal and miscellaneous expenses) as determined each year by federal guidelines. When UMBC merit awards and outside scholarships, grants, or waivers exceed this maximum, the UMBC merit award will be adjusted.				
Standards of Conduct	• Students are expected to comply with all university and program policies, rules, and regulations. Failure to comply with these standards of conduct could result in the loss of funding.				
Taxation Information	• Scholarships and merit awards may have tax obligations and liabilities. Students are encouraged to contact a tax professional for additional information.				
Study Abroad	• Scholars may have the option to participate in a study abroad program for a semester, and utilize their scholarship for credit-worthy courses earned abroad. Prior approval is required from the Office of Financial Aid and Scholarships and the Study Abroad Office.				
Information Release	• I hereby grant to the University of Maryland Baltimore County ("UMBC") all rights necessary to enable UMBC to use my name, image, or photograph in all forms and in any media and in any publication or published format, and to otherwise use and/or publish it without remuneration to me and without incurring any debt or liabilities to me of any kind.				

STEP 3: Indicate your response by selecting “accept” or “decline”:

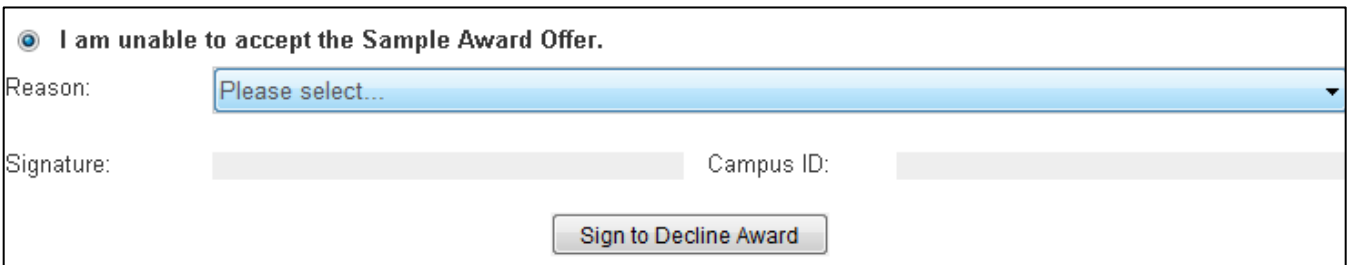
- To accept:



I accept the Sample Award Offer.
I have carefully read and understand the terms of the agreement.

Signature: _____ Student Name _____ Campus ID: _____ OP83458

- To decline*:



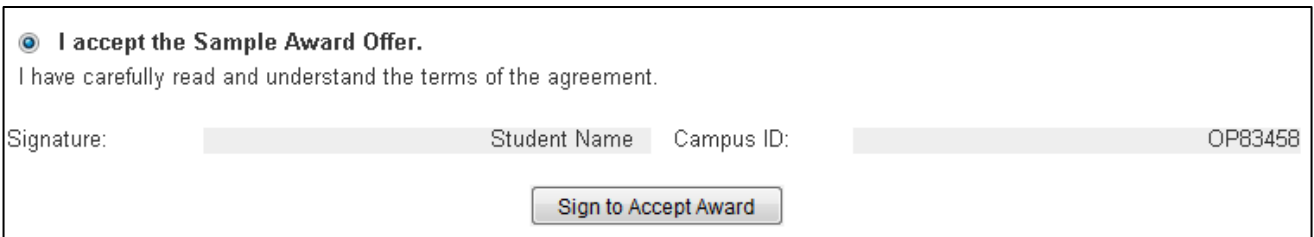
I am unable to accept the Sample Award Offer.

Reason:

Signature: _____ Campus ID: _____

*A response must be provided as to why you are not accepting the award. Please indicate reason using drop down menu.

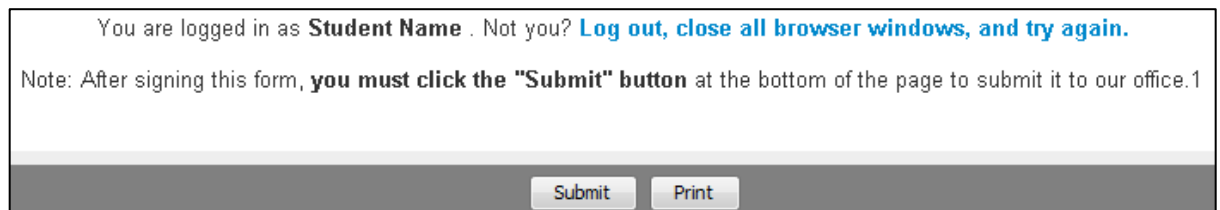
STEP 4: Once your response has been indicated, select “Sign to Accept Award” and ensure your name and campus ID are populated correctly:



I accept the Sample Award Offer.
I have carefully read and understand the terms of the agreement.

Signature: _____ Student Name _____ Campus ID: _____ OP83458

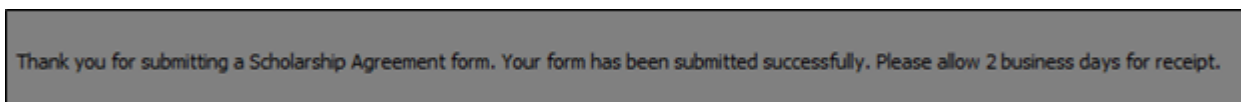
STEP 5: Before selecting “Submit” to send this form to our office, please print a copy for your reference by selecting “Print”:



You are logged in as **Student Name** . Not you? [Log out, close all browser windows, and try again.](#)

Note: After signing this form, **you must click the "Submit" button** at the bottom of the page to submit it to our office.1

STEP 6: Once successfully submitted, a confirmation page will be displayed:



Thank you for submitting a Scholarship Agreement form. Your form has been submitted successfully. Please allow 2 business days for receipt.

Helpful Tips:

- You may access and update this agreement form until **June 1, 2017**. Your most recent submission will be assumed.
- Please continue to monitor your myUMBC for updates to your account. Your account will be updated once the submitted agreement is received and processed.