



AN HONORS UNIVERSITY IN MARYLAND

2017-2018 SATISFACTORY ACADEMIC PROGRESS APPEAL

Please print clearly—illegible documents cannot be processed

Student Name: _____ Campus ID: _____

The SAP Appeals Committee will meet to review all complete appeals and decision letters will be emailed to your *myUMBC* email address within 3-4 weeks of the deadline date. Decisions made by the SAP Committee are final and cannot be appealed.

Please note: If you are currently enrolled and appealing for the upcoming semester, all current semester grades must be reviewed before your appeal decisions can be determine.

Appeal Deadline Dates:

July 21, 2017, 4:00 PM

- If you are appealing to receive summer Pell Grant based on your 2017-2018 FAFSA and/or Fall 2017 Financial Aid, you must submit all documents by this deadline
- Decision notifications will be emailed before the start of the Fall semester unless you are enrolled in Summer courses; Summer grades must be reviewed before an evaluation can be complete.

January 5, 2018, 4:00 PM

- If you are appealing to receive Spring 2018 Financial Aid, you must submit all documents by this deadline.
- Decision notifications will be emailed before the start of the Spring semester unless you are enrolled in Fall courses; Fall grades must be reviewed before an evaluation can be completed.

April 30, 2018, 4:00 PM

- If you are appealing to receive Summer 2018 Financial Aid, you must submit all documents by this deadline.
- Decision notifications will be emailed before the start of the Summer semester unless you are enrolled in Spring courses; Spring grades must be reviewed before an evaluation can be complete.

Please refer to our website at <http://financialaid.umbc.edu/sap/appeals/> for complete information about the SAP process. You should retain this page as a reference.



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Please note: If you are currently dismissed or suspended from UMBC, you should submit your appeal by the stated deadline date; however, you must be readmitted to the university before a decision can be made regarding our SAP Appeal. Reinstatement to the university does not guarantee receipt of Financial Aid.

I am requesting an appeal for the loss of Financial Aid eligibility for the following semester:

Fall 2017 Spring 2018 Summer 2018

I am requesting an appeal for the loss of Financial Aid eligibility for the following reason(s):

- Grade Point Average below published standards (Undergrad- 2.0, Grad- 3.0)
- High percentage of failed, withdrawn, and/or repeated coursed
- Number of attempted credits exceeds degree requirements by 150%

I understand I must submit ALL of the following information for my appeal to be considered:

- A typed one page letter that explains why I failed to meet SAP standards
 - Your letter must also include what has changed and your plan to ensure future academic success
- A completed Academic Plan worksheet- it must be signed by a UMBC Academic Advisor

- A copy of my unofficial UMBC transcript

- Documentation supporting the extenuating circumstance(s) discussed in my appeal letter
 - Your supporting documentation should directly relate to your problem semester(s) and support the information provided in your letter
 - Examples of supporting documentation:
 - if an immediate family member passed away - include a copy of their obituary or death certificate
 - for medical issues (yours or an immediate family member's) - include a completed medical documentation form
 - for an employment situation - include a *statement* from that employer on company letterhead that describes your situation; it should include their contact information
 - for an auto accident - include a police report and/or a completed medical documentation form

- A copy of my transcript(s) from other schools attended that are not on file with UMBC

AN APPEAL SUBMITTED WITHOUT ALL REQUIRED DOCUMENTATION (ITEMS LISTED ABOVE) WILL NOT BE CONSIDERED

Student Signature _____ Date _____

UMBC Office of Financial Aid and Scholarships · 1000 Hilltop Circle · Baltimore, MD 21250
Phone: 410-455-2387 · Fax: 410-455-3322 · Contact Us at financialaid.umbc.edu/contact