How to use a Book Loan online at Bookstore.umbc.edu

1. **Please wait at least two business hours before visiting the UMBC BookStore online to purchase your books.**

2. **Log in using an existing account or create an account (you cannot use a guest account for this process):**

Log In

Enter your e-mail address: *
⚪ **I am a Guest User.** (No Password Required.)
🔵 **I am a returning customer, and my password is:**
Password
Forgot Your Password?
Register Here
Login

New customers please register first. Your MyUMBC login information is not automatically registered to use the bookstore online services. Guest Users cannot track their order status or save preferences. Click Register Here to create an account for full access.

3. **Select your books for purchase. Please note: It is $9.99 to ship all of your books at once. Make sure to order all of the books that you purchase. When you have selected all of your books to purchase click "Continue to Checkout".**

Checkout

1. Select Address	2. Shipping Method	3. Payment Options

Planning on paying with SFA on InSite? ❓

Click here to see what items in your cart are covered by your Financial Aid funds.

- or -

Continue to Checkout

Your Order   View Cart
(Estimates)

Number Of Items:	1
Merchandise Item(s):	$120.00
Shipping:	$0.00
Handling:	$0.00
Total Before Tax:	$120.00
Estimated Taxes:	$0.00
Grand Total:	**$120.00**

4. **On the Select Address screen, fill in the billing/shipping address and click 'Continue'.**

Checkout

1. Select Address	2. Shipping Method	3. Payment Options

Billing Address Change

Erin McGonigle
1000 Hilltop Cr
Baltimore, MD 21250 -
United States
Phone: (410) 455-3811
Student ID: ▨▨▨▨▨
Residential Address? Yes

If planning to pay by credit card, the billing address on the order must match the billing address on the card.

Continue

Shipping Address Change

Erin McGonigle
1000 Hilltop Circle
Baltimore, MD 21250 -
United States
Phone: ▨▨▨▨▨
Residential Address? Yes

Your Order   View Cart
(Estimates)

Number Of Items:	1
Merchandise Item(s):	$120.00
Shipping:	$0.00
Handling:	$0.00
Total Before Tax:	$120.00
Estimated Taxes:	$0.00
Grand Total:	**$120.00**

5. On the Shipping Method screen, using the drop down menu select 'UPS Ground est. $9.99'

Checkout

1. Select Address   2. Shipping Method   3. Payment Options

Choose Shipping Method

Show Shipping Policy

UPS Ground est. $9.99

Continue

Additional Options

Would you like to see gifting options for an item in your Shopping Cart? ❓

○ Yes ● No

Your Order

(Estimates)   View Cart

Number Of Items: 1

Merchandise Item(s): $120.00

Shipping: $0.00
Handling: $0.00

Total Before Tax: $120.00
Estimated Taxes: $0.00

Grand Total: $120.00

6. On the Payment Options screen:
   a. Apply Promo Code: bookstoreship
   b. Choose Payment Option: Use the drop down menu to select "FSA on InSite"
   c. Account Number: Enter your UMBC Student ID number.
   d. Check the box that says 'By checking this verification you authorize the Bookstore to use these funds'

Checkout

1. Select Address   2. Shipping Method   3. Payment Options

Payment Information

Apply Promo Code

bookstoreship

Choose Payment Option

SFA on InSite

Account Number *

☑ By checking this verification you authorize the Bookstore to use these funds.

Click here to see what items in your cart are covered by your Financial Aid funds.

The Backup payment method is used only when the order total is not completely covered by your SFA Funds.

Backup Payment Method

Credit Card

Card Type

VISA

Card Number

Your Order

                                           View Cart

Number Of Items: 1

Merchandise Item(s): $120.00

Shipping: $9.99
Shipping Discount: $9.99
Handling: $0.00

Total Before Tax: $120.00
Estimated Taxes: $7.20

Grand Total: $127.20

Submit Payment

Need Help?

7. You will need to enter a credit card as backup, this feature cannot be turned off because it is for all payment types.